



Woodford Green Cricket Club



Chairman – Anthony Palmer

Club Rules

(As from the 18th of November 1966 and incorporating amendments up to and including 27th January 2013.)

1 NAME

The Club shall be called the Woodford Green Cricket Club.

2 PRESIDENT, VICE PRESIDENT AND HON LIFE Members

- (a) The President and Vice-Presidents shall be elected at the Annual General Meeting
- (b) Life Vice-Presidents and Hon Life Members shall be elected at an Annual General Meeting upon recommendation of the General Committee.

3 MANAGEMENT

- (a) The direction and management of the Club shall be vested in a General Committee whose members shall be elected at each Annual General Meeting. The General Committee shall be constituted of the following Honorary Officers:

Chairman, Vice-Chairman, Secretary, Treasurer, Fixture Secretary, Membership Secretary, Bar Chairman, Team Secretary, League Representative, Colts Secretary, Club Welfare Officer and the following officers a 1st xi Captain, a 2nd xi Captain and a 3rd xi Captain.
- (b) The above officers being the General Committee shall have power to co-opt to a maximum of four additional members.
- (c) A quorum shall be five General Committee members of whom three must hold Honorary Offices in the club.
- (d) The General Committee shall meet monthly or more frequently if circumstances warrant.
- (e) The Secretary shall take minutes of all proceedings.
- (f) The General Committee shall appoint such Sub-committees as are necessary from time to time and such Sub-committees shall report to the General Committee as directed.
- (g) The Club shall adopt and implement the ECB Safe Hands – Cricket's Policy for Safeguarding Children and any future versions of the policy. The Club shall adopt and implement the ECB Cricket Club Inclusion and diversity policy and any future versions of this policy.

4 MEMBERSHIPS

- (a) (i) There shall be the following classes of membership:

Playing	i.	Adult
	ii.	Students (up to and including U21 age group in full time education)
	iii.	Colts (up to and including U16 age group)
Non-Playing	iv.	Ex-Playing (past Class i. Members)
	v.	Family (of Class i. Class iii. And Class iv. Members)
	vi.	Social
and	vii.	Associate

Members of Class vii. Shall have no voting rights at any club meeting, nor shall they receive any benefits of membership that may be available to members of Classes i. ii. iii. iv. v. and vi

The number of Social Members at any one time shall not exceed 25% of the total membership subject to this limitation not requiring the termination of any Social Membership in the event of the total Membership falling.

- (a) (ii) Subject to the conditions applicable to each class of membership in (a) (i) membership shall be open to all irrespective of age, gender, disability, race, ethnic origin, creed, colour, social status or sexual orientation.
- (b) All applications for membership shall be made in writing to the Membership Secretary on the club's membership form, or for colt Members on the club's Colt Membership form. Such forms to be redesigned as required and at such times as the General Committee see fit.
- (c) All applications shall be considered by the General Committee and the result shall be communicated to the applicant by the Membership Secretary in writing. Applications for Playing Membership under class (a)i, ii and iii shall be subject to a minimum of one month's trial.
- (d) (i) Persons may not be admitted to membership or be admitted as candidates for membership to any of the privileges of membership without an interval of at least two days between their nomination or application for membership and their admission.
(ii) Persons becoming members without prior nomination or application may not be admitted to the privileges of membership without an interval of at least two days between their becoming members and their admission.
- (e) All new members upon election shall receive a copy of these rules.
- (f) All resignations must be notified to the Secretary in writing.
- (g) Life Members in any of the class 4(a) i, iv, v and vi shall be considered by the General Committee upon a payment of ten times the Annual Subscription.

5 SUBSCRIPTIONS AND MATCH FEES

- (a) The amount of entrance fee, subscriptions and match fees for each class of member shall from time to time be decided at Annual General meetings of the club. The match fees payable for evening and tour matches shall also be so decided.
- (b) An entrance fee shall be paid in advance by each member under 4(a) aforementioned at the time of application, such fee being

refundable in the event of the application being rejected.

- (c) All annual subscriptions shall be due and payable on application for membership and thereafter without demand on the first day of February of each year. Failure to make full payment or to have agreed and started paying by instalments by 31st May shall leave that member liable to suspension or expulsion from the club at the discretion of the General Committee.
- (d) Any member being suspended for non-payment of subscription for a period of up to 6 months shall be reinstated upon payment of all monies due. The cases of members suspended for a period of more than 6 months will be reviewed by the General Committee.
- (e) The match fee shall become payable as soon as a match commences.
- (f) The match fees payable by guest players will be determined by the Committee at the start of the season.

6 MEETINGS

- (a) The General Committee may instruct the Secretary to call a General meeting of Members the purpose of which and agenda shall be clearly stated in the notification to the members such notice to be sent out at least 14 days prior to the date of the proposed meeting.
- (b) An Annual General Meeting of the Club shall be held once every year for the purposes of receiving the Accounts duly audited and the reports of the Secretary and Treasurer, for the election of Officers for the ensuing year and for the transaction of any other business Notice to members shall be given as provided in (a) above.
- (c) Resolutions for changes to the rules shall be sent in writing to the Secretary and such resolutions must be included in the Agenda.
- (d) Nominations for an office may be submitted to the Secretary in writing before the Annual General meeting or accepted by the Chairman from the body of the meeting.
- (e) In the event of two or more nominations for an office being received a vote by poll shall be taken but otherwise election shall be show of hands.
- (f) Voting shall be by paid-up members present but with only class 4(a)i, ii, iii and iv members being entitled to vote in the election of Team Captains, Team Secretary and League Representative. Selection of Vice-Captains shall be left upon the General Committee. Each members shall have one vote with a casting vote by the Chairman but if the Chairman wishes to use his single vote he is to retain it pending the eventuality of a tie in the voting.
- (g) The Chairman shall ensure a proper conduct of all meetings and shall use his discretion on a point of order to allow any member a reasonable hearing.
- (h) An Extraordinary General Meeting shall be called by the Secretary as provided in 6 (a) above upon instructions from the General Secretary of by not less than one fifth or 30 (whichever is the smaller) of the fully paid-up members. Notices convening the meeting shall be sent out within 14 days of the Secretary receiving such instructions.
- (i) In addition to the Officers constituting the General Committee members shall at each Annual General Meeting select an Auditor.
- (j) A resolution to dissolve the club can only be passed at an EGM or AGM through a majority vote of the membership.
- (k) In the event of dissolution any assets of the Club that remain will become the property of the Metropolitan Essex District Cricket Board.

7 FINANCE

The Duly elected Treasurer shall be authorized by the General Committee to withdraw funds in the account of the Club at such approved deposit and current accounts, keeping proper records of all transactions, and the accounts shall be closed on the 30th November of each year.

8 SELECTION OF TEAMS AND CONDUCT OF PLAYERS

- (a) The Team Captains, Vice-Captains and the Team Secretary shall select the teams which are to play.
 - i In the absence of a Team Captain at any selection meeting the relevant team's Vice Captain may deputise. The Team Secretary shall act as Chairman of the Selection Committee.
 - ii. The principle of selection that shall operate as to Saturdays is that the strongest available team shall play as the 1st Xi and then similarly for the 2nd Xi.
- (b) Any player selected must notify the relevant Captains and Team Secretary without delay if unable to play.
- (c) All Players selected together with the twelfth man, umpire and scorer shall meet at the place and time notified by the selection Committee or Team Captain.
- (d) All players are required to provide their own white clothing and batting gloves in keeping with the game of cricket. The Captains will ensure that no player takes the field improperly dressed.
- (e) After arrival at the ground for the match no player shall leave without the permission of the Captain.
- (f) All club records shall be kept safely in the custody of the Secretary and the yearly averages shall be properly audited.
- (g) All complaints by members not being members of the General Committee shall be given in writing to the Secretary who shall bring them before the Committee at the next meeting or earlier if necessary.
- (h) Any member who does not comply with the club rules or shall be guilty of ungentle manly conduct may be liable to suspension or expulsion by the General committee.
- (i) The Committee shall appoint a disciplinary sub-committee (Disciplinary Sub-Committee) who will meet to hear complaints within [21] days of a complaint being lodged. Any person requested to attend a Disciplinary Sub-Committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Disciplinary Sub-Committee has the power to take appropriate disciplinary action on behalf of the Committee, including the termination of membership or exclusion from Club premises. The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the person against whom the complaint was made within [14] days following the hearing.
- (j) There shall be a right of appeal within 14 days of receipt of the disciplinary decision or decision to refuse membership: against the Disciplinary Sub-Committee's findings or the sanction imposed or both; and against the Committee's refusal to admit a new member in either case, the Committee shall appoint an appeals committee ("Appeals Committee"). The Appeals Committee shall have a maximum of three members which shall not include members involved with the initial disciplinary hearing but may include non-members of the Club. The Appeals Committee shall consider the appeal within [21] days of the Secretary receiving the appeal. The individual who submitted the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.
- (k) All selected players should be in attendance at the ground at the specified time. All players shall assist with the various tasks essential for home matches, and, except with the express permission of the Captain, no player shall leave the ground until the match is completed.
- (l) All members are expected to assist with the running of the club.

9 CLUB REGISTRATION

- (a) The Club Bar shall not be open for the service of intoxicating liquor at any time outside the following hours:
Mondays to Saturdays - 11.00am to 11.00pm.
Sundays, Christmas Day and Good Friday - 12 noon to 11.00pm.
Subject to being within the above quoted hours, the actual bar opening and closing times during any session shall be at the discretion of the person appointed by the Bar Chairman or Bar Committee to manage the bar during the session.
- (b) The only person who may purchase intoxicating liquor at the Club Bar during the hours specified in 9(a) above shall be
(i) Club Members, (ii) Guests of Members, (iii) Visitors being Members of a visiting team, or family or supporters of that team or Members of a party visiting the club at the invitation of the General Committee.
- (c) Club facilities will be restricted to Members and their immediate families. Any other guests may be required to be signed in and may be required to apply for membership at the discretion of the Committee.

10 GENERALS

Any matter not specifically covered in these rules shall be dealt with at the discretion of the General Committee whose decision shall be final.

27th January 2013